

The Heath Governing Body

Meeting	LGB Part 1 Minutes (Meeting 2 Quality of Education)
Date	Thursday, 22 nd June 2022 at 5 pm on site at THS

<u>Present:</u> Mr Birch, Mrs Lovell-Kennedy, Mr Mansfield, Mrs Parry, Miss Snelson (Acting Chair), Mrs Ward Mr Tudor, Head of School; Mr S Byrne, Vice Principal, Mrs Pulman, Mr Talbot, Assistant Principals Mrs McConville, Trust Financial Controller		<u>Apologies:</u> Mrs Ainsworth, Mrs Billingsley, Mrs Hayes, Mr Dance, Vice Principal Mr Jardine, Executive Principal		Non-attender:	Clerk: Marie Wadsworth	
Items	Discussion	Action	Who	When	Accountability – key questions to be asked at next FGB meeting	Impact
Declaration of Personal or business interests	No changes to note at this time.					
Confirmation that the meeting is quorate	Acting Chair confirmed the meeting was quorate.					
Data and options report – Mr Talbot	Mr Talbot referred to documents issued to governors prior to this meeting (copies on file). Q: how do you know how Y7 SEND students are coping? A: GL Assessment data from staff. We will be making deliberate judgements and there will be enough information 5-6 weeks into the new academic year. GL measures the students nationally which gives us a real feel of how our students compare with others. GL has had a revamp and now we get an overview rather than a snapshot. Q: Does the curriculum map have little worth now, we thought it was good. A: Mr Talbot outlined the ‘snake’ curriculum journey, curriculum overview, scheme of work. The aim is for consistency across the Trust. He confirmed the curriculum overview proposal will go to staff this week and that governors were getting an advanced look via his PowerPoint presentation.					

	<p>Generic SEND, stretch and challenge and been removed as they are too general. MAT and middle leaders have met and a working group formed – Mr James, Head of Maths, Mrs Wade, Head of Art and Mrs Lambert, Head of MFL.</p> <p>Q: does this mean assessments are not hanging on one exam? A: yes, we get a more holistic picture and any issues feed into the next lesson to be addressed.</p> <p>Mr Talbot then discussed the options process. He stated that parents had come into school and it was a wonderful atmosphere with 93% of respondents saying they were more than satisfied with the information they had been given to make informed choices. Governors noted that Ofqual had scrapped the DEC spec/syllabus as not rigorous/challenging enough and students who had chosen this have been moved to Design & Technology. Governors noted language uptake has risen as has History and Geography and there will be two groups of Separate Science.</p> <p>Q: are there any staffing issues? A: Miss Berry will be taking Psychology and Mrs Green Sociology and Mr Talbot was comfortable with that decision.</p> <p>Mr Tudor advised that a gradual approach is being taken to improve Ebacc measures with a 25 – 30% increase. There is a good blend of vocational subjects in there; if found to be a little too wide it will be looked at again next year.</p> <p>Q: will the school be getting MFL Assistants again? A: this isn't on our radar at the moment but we do have trainees who are native speakers who can support.</p> <p>Mr Talbot then referred to the Assessment protocol document issued to governors prior to this meeting (copy on file). He confirmed this is being looked at with the Trust re quality assurance of assessment.</p> <p>Q: is it possible to see what a GL Assessment looks like? A: it's an online system with a time limit, some multiple choice. Mr Tudor confirmed a sample will be shared with the LGB and the next LGB 2 meeting in the new academic year.</p> <p>Mr Talbot was thanked for his reports.</p>	Governors to see sample of GL Assessment	Mr Tudor	Next LGB2 meeting		
<p>Curriculum Implementation report – Mrs Pulman</p>	<p>Mrs Pulman referred to the Curriculum Implementation document issued to governors prior to this meeting (copy on file). Governors noted that she had seen all departments more than once witnessing many strengths in the learning environment across all departments. Books show the majority of staff are marking in line with school policy. Work scrutiny books are being checked. Since lockdown we've fallen back a bit and are building expectations from responses of how to improve. We want all feedback to lead to valued progress and there may be some training needed. She</p>					

	<p>Confirmed the school is looking at homework with the Trust and meetings have taken place throughout the year re QA progress and Mr Tudor will meet with Sharon Black from the MAT to finalise.</p> <p>Q: is it quality assurance from each individual school or are we talking about making clones? A: Mr Tudor replied - absolutely, each school will be keeping their individuality and identity; it's all about having a common approach across all schools in the Trust. We don't recognise coherently what we do well, we know what we're good at but not with precision, the QA process will tell us this, it's not about criticism, it's about school improvement. The MAT steering group have come back with simple principles and processes which every school in the Trust should have in place.</p> <p>Q: So this is solely for school improvement? A: yes.</p> <p>Mrs Pulman was thanked for her report and she, Mr Byrne and Mr Talbot left the meeting</p>					
<p>Finance Report – Mrs McConville</p>	<p>Mrs McConville referred to a Management Accounts document previously issued to governors (copy on file). She confirmed the school is £21,000 ahead of the forecast and is financially stable. Governors noted it is a tough time to undertake forecasting due to the increase in energy costs etc. Page 2 referred to a 5 year plan and now the Trust is out of Financial Notice to improve (FNTI) these reserves will be retained by the school. She advised that the next point across the Trust will be to look at what the school's estate and IT strategies are and if the school needs to build up reserves for those. The Trust is building up a central reserve fund to ensure central resilience.</p> <p>Q: What would be the ideal reserve? A: at the beginning of the year we had £284k, by the end of the year it's likely to be £867k centrally.</p> <p>Mrs McConville advised that school can have their own buffer and reserve however the Trust will question the need for any high reserves.</p> <p>Q: I am concerned about Litherland and their deficit budget which is growing and will be a drain on the MAT. A: It is only this year that The Heath School is back in the black, Litherland is in the same position The Heath was. All schools in the Trust are working collaboratively together.</p> <p>Q: can you pass on to the Trust Board my disappointment the top slice is only due to go down slightly from 8.5% to 7% in 23/24. Other schools are paying 4%. We get support from the Trust, I'm just concerned about finance. A: The Trust forecast on a regular basis.</p> <p>Q: Can we have a sports hall? A: that would be a question for David Donnelly. The request would need to come from the Executive Principal and Head of School operationally.</p> <p>Q: if we have a reserve does it exclude us from looking for funding</p>					

	<p>elsewhere? A: no if you have reserves over a certain level.</p> <p>Q: As we're working collaboratively, is there anyone in the Trust looking for grant funding for our schools? A: yes, myself, Michelle Glover and Craig Parkinson. We are looking at getting a dedicated person to do that.</p> <p>Q: How do we as a school get to know about successful grants and when would we see them filtering through to us? A: In future it's being done through Principals and Trustees and the LGB going forward.</p> <p>Q: Will we still get financial reports at governors' meetings? A: yes we can print an overview out.</p> <p>Effectively it looks like in the new academic year The Heath will have a £67k surplus. Governors noted that staffing is 80% of GAG revenue.</p> <p>Q: didn't we drop to 74%? A: bear in mind there has been a significant uplift in salary cost. M1 is likely to go up by 8.4% in September 22 and 3% for all other scales. A supplementary grant has been given to cover those areas. At the moment that doesn't happen with support staff and 3% has been built in also for that.</p> <p>Mrs McConville advised that energy contracts will go up in price due to inflation volatility and there are lots of pressure points.</p> <p>Q: will the government not help with energy and staff costs?</p> <p>A: we've put global provision in of £100k centrally. As above the government has given us a supplementary grant; we have to be as efficient as we can be and things have to remain tight.</p> <p>Mrs McConville was thanked for her report and left the meeting.</p>					
Board Membership Matters	Governors noted that a parent governor had resigned and that a staff governor's term of office was due to end on 1.7.22					
Part 1 Minutes of LGB Inclusion held on 19.5.22	Accepted as true record – nil matters arising.					
Chair's actions	In her absence it was noted that the Chair had attended Teacher interviews and had received a parental concern which had been passed on to Mr Tudor. Vice Chair had also attended interviews.					
Head of School's Report Part 1	Governors noted there were no Trust/LA documents to receive at this time. Governors had already received reports on Curriculum Intent from Mr Talbot and an executive summary of implementation of the curriculum from Mrs Pulman above and had included climate walk feedback. Mr Tudor advised the Y11 Master Class programme of support over the exam period had been a resounding success and the behaviour and attitude of the students was excellent through what was obviously an extremely challenging time. Large numbers of students stayed after school for twilight sessions in English, Maths and RS. The minimum number of each					

	<p>session was 40 and a May half term Y11 offer has been made. With regard to staff health and wellbeing he continued to allow flexibility around parents' evening using the virtual platform. Health and well-being weeks continue and an end of term staff breakfast has been introduced.</p> <p>Governors noted the proposed INSET day had been moved from 24th June to 1st July. The Executive Principal continues to increase pressure for the building's 'snagging' list to be completed. Staffroom facilities have been improved and the drainage issues at the top field and side building have been fixed. Quotes for frosting for some internal glass windows have been obtained and the new school website is now live.</p> <p>With regard to transition, two days for Y6 students are arranged for 4th and 5th July together with a transition evening for Y6 parents on the evening of the 5th July. One to one meetings for all Y6 students and parents were led by our transition staff over the two day period.</p> <p>Mr Tudor confirmed that the recent Italy trip and been a complete success with both students and staff having a fantastic time.</p> <p>Acting Chair asked Mr Tudor to pass on the governors' thanks to staff for all they have done this term.</p>					
<p>Any Other Urgent Business</p>	<p>None at this time.</p>					

Meeting closed 7 pm

Signed:



Val Snelson

Acting Chair of Governors